OSPIE 2022-2023 Activity Calendar

The following activities represent major reports and activities that the Office of Strategic Planning and Intuitional Effectiveness supports, coordinates, or tracks. Individual departments or colleges may have set earlier deadlines that should take precedence.

	Activity	Involved Units	How to Submit
Ongoing Activities	Core Assessment (Assessments, Departmental Reports)	General Education Program, UK Core Courses	Canvas
	QEP Direct Assessment Activities	QEP	Canvas
	CAO Reviews	Campus	External Survey
	New Programs Submissions (See New Program Calendar)		
	Substantive Change Compliance	Campus	New Program Form Program Change Form Teach-out Plan Form Email
January	Biannual Survey of Substantive Changes	Sent to Deans and executive leaderships	Qualtrics Survey
	Reminders about PSLO/AUA/Fact Sheets	Campus	Email
February			
March	CPE Diversity Report (March 1st)	Office of Institutional Diversity	External Report
April			
May	Periodic Reviews Submitted (March 30th)	Academic Departments	
	CORE Peer Evaluation	General Education Program, UK Core Courses	
June	Submit all Fall Modality Changes to Substantive Change Office	Distance Learning	Email
July	AUA Reports/Plans (July 1)	Assigned Administrative units & colleges	SharePoint
	PSLOs Reports (July 1)	All Academic Programs	SharePoint
	Budget Book Fact Sheets (July 1)	Assigned Administrative units & colleges	SharePoint
	Biannual Survey of Substantive Changes	Sent to Deans and Executive Leadership	Qualtrics Survey
	Budget book Fact Sheets submitted to UBO	UBO	
August	Periodic Review Touch Base	Academic Departments	Email
September			
October	CPE Gen. Education Report (Oct. 31st)		
	FDB Academic Appointments & DOE Validation (October 31st) Reports: Course Level Validation Report FB Validation Report DOE Report	All Colleges/Faculty Advancement	FDB and DOE System
November			
December	Non-credit continuous Education courses for SACSCOC Enrollment Profile		
	Enrollment numbers for SACSCOC Enrollment Profile	IRADS	Email
	Submit all Spring Modality Changes to Substantive Change	Distance Education	Email